

NOTICE AND AGENDA
PUBLIC HEARING OF BUDGET AND APPROPRIATION ORDINANCE
April 1, 2024– March 31, 20235

Grafton Township Town Fund and Grafton Township Road District
McHenry County, Illinois
Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

MONDAY, May 20, 2024

NOTICE IS HEREBY GIVEN that the Public Hearing on Budget and Appropriation Ordinance for the **GRAFTON TOWNSHIP TOWN FUND and ROAD DISTRICT** for the fiscal year April 1, 2024 – March 31, 2025 will be held at the Grafton Township Board Room, McHenry County, Illinois on Monday, May 20, 2024 @ **7:30** p.m.

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Approval of Agenda**
5. **Town Fund Public Hearing on Budget and Appropriation Ordinance**
 - A. Public Comment
 - B. Board Discussion and Possible Action
6. **Road District Public Hearing on Budget and Appropriation Ordinance**
 - A. Public Comment
 - B. Board Discussion and Possible Action
7. **Close Public Hearing**
8. **Adjournment**

Dated and Posted by Township Clerk Kathleen Watson
May 16, 2024

This agenda was prepared by the Township Clerk in accordance with the direction of the Township Board Rules.

BUDGET & APPROPRIATION ORDINANCE

TOWNSHIP

ORDINANCE No.

An ordinance appropriating for all town purposes for Grafton Township, McHenry County, Illinois, for the fiscal year beginning April 1, 2024 and ending March 31, 2025.

BE IT ORDAINED by the Board of Trustees of Grafton Township, McHenry County, Illinois.

SECTION 1: That the amounts hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of Grafton Township Town Fund, be and the same are hereby appropriated for the town purposes of Grafton Township, McHenry County, Illinois, as hereinafter specified for the fiscal year beginning April 1, 2024 and ending March 31, 2025.

SECTION 2: That the following budget containing an estimate of revenues and expenditures is hereby adopted for the following funds,

General Town Fund

General Assistance

Insurance Fund

GENERAL TOWN FUND

BEGINNING BALANCE	April 1, 2024	1,667,669.00
CORPORATE FUND REVENUE		
1000	Property Tax	621,520.00
1010	Replacement Taxes	62,564.00
1020	Interest Income	54,000.00
1040	IGA Road Comm. Salary	0.00
1055	Miscellaneous Income	500.00
TOTAL CORPORATE FUND REVENUE		738,584.00
CORPORATE INSURANCE FUND REVENUE		
2000	Property Taxes	0.00
2020	Interest Income	0.00
2050	Miscellaneous Income	0.00
TOTAL CORPORATE INSURANCE REVENUE		0.00
TOTAL TOWN FUND REVENUE		738,584.00
TOTAL TOWN FUNDS AVAILABLE		2,406,253.00

GENERAL ASSISTANCE FUND

BEGINNING BALANCE	April 1, 2024	72,255.00
GENERAL ASSISTANCE REVENUES		
5000	Property Taxes	30,000.00
5020	Interest Income	2,000.00
5050	Miscellaneous Income	0.00
TOTAL GENERAL ASSISTANCE FUND REVENUE		32,000.00
TOTAL GENERAL ASSISTANCE FUNDS AVAILABLE		104,255.00

GENERAL ASSISTANCE FUND

ADMINISTRATION

CONTRACTUAL SERVICES

5512	Maintenance Service-Equipment	1,000.00
5534	Accounting Services	3,500.00
5549	Other Professional Service	500.00
5551	Postage	250.00
5552	Telephone	500.00
5554	Printing	500.00
5556	Training	1,000.00
5571	Utilities	500.00

TOTAL CONTRACTUAL SERVICES 7,750.00

OPERATING EXPENSES

5611	Maintenance Supplies-Building	500.00
5651	Office Supplies	500.00

TOTAL OPERATING EXPENSES 1,000.00

PERSONNEL

5421	Salaries	20,000.00
5451	Health Insurance	2,500.00

TOTAL PERSONNEL 22,500.00

TOTAL ADMINISTRATION 31,250.00

HOME RELIEF

COMMODITIES

5781	Food	1,000.00
5782	Personal Incidentals	1,000.00
5783	Household Incidentals	1,000.00
5784	Flat Grant	1,000.00
5785	Drugs	1,000.00
5786	Fuel	1,000.00
5790	Catastrophic Deduction	19,505.00

TOTAL COMMODITIES 25,505.00

CONTRACTUAL SERVICES

5805	Transportation Assistance	2,500.00
5885	Other Medical Service Insurance	5,000.00
5887	Shelter	20,000.00
5888	Utility Payments	20,000.00

TOTAL CONTRACTUAL SERVICES 47,500.00

TOTAL HOME RELIEF 73,005.00

TOTAL GENERAL ASSISTANCE FUND 104,255.00

ENDING BALANCE 0.00

GENERAL TOWN FUND

TOWN FUND EXPENDITURES

ADMINISTRATION

CAPITAL OUTLAY

1831	Capital Improvement Reserve	303,821.00
1835	Capital Equipment Reserve	285,000.00

TOTAL CAPITAL OUTLAY **588,821.00**

COMMODITIES

1651	Office Supplies	5,000.00
1652	Operating Supplies	3,000.00

TOTAL COMMODITIES **8,000.00**

CONTRACTUAL SERVICES

1511	Maintenance Service-Building	250,000.00
1512	Maintenance Service-Equipment	210,000.00
1531	Accounting Services	20,000.00
1533	Legal Service	165,000.00
1551	Postage	2,000.00
1552	Telephone	5,000.00
1553	Publishing	2,000.00
1554	Printing	3,000.00
1561	Dues	5,000.00
1562	Travel Expenses	2,000.00
1563	Training	5,000.00
1565	Clerk	5,000.00
1571	Utilities	10,000.00
1572	Fuel	2,000.00
1573	Other Professional Services	50,000.00
1574	Annual Meeting	2,500.00
1575	Room Rental	2,500.00

TOTAL CONTRACTUAL SERVICES **741,000.00**

OTHER EXPENDITURES

1905	Miscellaneous Expense	50,000.00
1911	Contingencies	60,000.00

TOTAL OTHER EXPENDITURES **110,000.00**

PERSONNEL

1420	Office Staff Hourly	115,000.00
1421	Elected Officials Salaries	180,000.00
1451	Health Insurance	60,000.00

TOTAL PERSONNEL **355,000.00**

SENIOR SERVICES		
900	Salaries	30,000.00
901	Payroll Taxes	4,000.00
902	Health Insurance	7,500.00
903	IMRF	2,500.00
930	Fuel	4,000.00
950	Office Supplies	1,000.00
959	Community Service/Senior	10,000.00
960	Telephone	2,000.00
967	Printing	1,000.00
968	Postage	1,000.00
970	Miscellaneous	10,000.00
971	Utilities	2,000.00
972	McRide	0.00
TOTAL SENIOR SERVICES		75,000.00
TOTAL ADMINISTRATION		1,877,821.00
ASSESSOR		
CAPITAL OUTLAY		
1854	Equipment	5,000.00
TOTAL CAPITAL OUTLAY		5,000.00
COMMODITIES		
1851	Office Supplies	3,000.00
TOTAL COMMODITIES		3,000.00
CONTRACTUAL SERVICES		
1751	Maintenance Service	4,200.00
1752	Telephone	2,400.00
1755	Postage	250.00
1756	Software	13,000.00
1757	Publishing	600.00
1758	Printing	500.00
1759	Dues	1,000.00
1760	Travel Expense	2,500.00
1761	Training	3,000.00
1762	Publications/Subscriptions	300.00
TOTAL CONTRACTUAL SERVICES		27,750.00
OTHER EXPENDITURES		
1939	Miscellaneous	1,500.00
1940	Uniforms	500.00
TOTAL OTHER EXPENDITURES		2,000.00
PERSONNEL		
1240	Salaries	285,500.00
1241	IMRF	28,550.00
1242	FICA/Medicare/Taxes	26,552.00
1243	Health Insurance	52,080.00
TOTAL PERSONNEL		392,682.00
TOTAL ASSESSOR		430,432.00
TOTAL TOWN FUND EXPENDITURES		2,308,253.00

TOWN IMRF FUND EXPEDITURES		
3262	Retirement Contribution	28,000.00
	TOTAL TOWN IMRF FUND EXPEDITURES	28,000.00
TOWN INSURANCE FUND EXPENDITURE CONTRACTED SERVICES		
2593	Risk Management Contribution	25,000.00
PERSONNEL		
2453	Unemployment Insurance	10,000.00
	TOTAL TOWN INSURANCE FUND EXPENDITURE	35,000.00
TOWN SOCIAL SECURITY EXPENDITURE		
3761	Social Security Contribution	25,000.00
3762	Medicare Contribution	10,000.00
	TOTAL TOWN SOCIAL SECURITY EXPENDITURE	35,000.00
	TOTAL TOWN FUND EXPENDITURE	2,406,253.00
	ENDING BALANCE	0.00

SECTION 3: That the amount appropriated for town purposes for the fiscal year beginning April 1, 2024 and ending March 31, 2025 by fund shall be as

1	General Town Fund	2,371,253.00
12	Insurance Fund	35,000.00
15	General Assistance Fund	104,255.00
TOTAL APPROPRIATIONS:		2,510,508.00

SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 5: That each appropriated fund total shall be divided among the several objects and purposes specified, and in the particular amounts stated for each fund respectively in Section 2, for the fiscal year beginning April 1, 2024 and ending March 31, 2025.

SECTION 6: That Section 3 shall be and is a summary of the annual Appropriation Ordinance of this Township, passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date.

SECTION 7: That a certified copy of the Budget & Appropriation Ordinance shall be filed with the County Clerk within 30 days after adoption.

ADOPTED this ____ day of _____, 202__ pursuant to a roll call vote by the Board of Trustees of Grafton Township, McHenry County, Illinois.

<u>BOARD OF TRUSTEES</u>	<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
Eric Ruth	_____	_____	_____
Matthew Cooper	_____	_____	_____
Sean Cratty	_____	_____	_____
Tamara Lueth	_____	_____	_____
Dan Ziller	_____	_____	_____

Kathleen Watson Town Clerk

Eric Ruth Chairman

CERTIFICATION OF BUDGET & APPROPRIATION ORDINANCE

TOWNSHIP

The undersigned, duly elected, qualified and acting Clerk of Grafton Township, McHenry County, Illinois, does hereby certify that attached hereto is a true and correct copy of the Budget & Appropriation Ordinance of said Township for the fiscal year beginning April 1, 2023 and ending March 31, 2024 as adopted this _____ day of _____, 202__.

This certification is made and filed pursuant to the requirements of (35 ILCS 200/18-50) and on behalf of Grafton Township, McHenry County, Illinois. This certification must be filed within 30 days after the adoption of the Budget & Appropriation Ordinance.

Dated this _____ day of _____, 202__

Town Clerk

Filed this _____ day of _____, 202__

County Clerk

CERTIFIED ESTIMATE OF REVENUES BY SOURCE

TOWNSHIP

The undersigned, Supervisor, Chief Fiscal Officer, of Grafton Township, McHenry County, Illinois, does hereby certify that the estimate of revenues by source or anticipated to be received by said taxing district, is either set forth in said ordinance as "Revenues" or attached hereto by separate document, is a true statement of said estimate.

This certification is made and filed pursuant to the requirements of (35 ILCS 200/18050) and on behalf of Grafton Township, McHenry County, Illinois. This certification must be filed within 30 days after the adoption of the Budget & Appropriation Ordinance.

Dated this ____ day of _____, 202__

Supervisor - Chief Fiscal Officer

Filed this ____ day of _____, 202__

County Clerk

BUDGET & APPROPRIATION ORDINANCE

ROAD DISTRICT

ORDINANCE No. _____

An ordinance appropriating for all road purposes for Grafton Township Road District, McHenry County, Illinois, for the fiscal year beginning April 1, 2024 and ending March 31, 2025.

BE IT ORDAINED by the Board of Trustees of Grafton Township, McHenry County, Illinois.

SECTION 1: That the amounts hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of Grafton Township Road District, be and the same are hereby appropriated for road purposes of Grafton Township Road District, McHenry County, Illinois, as hereafter specified for the fiscal year beginning April 1, 2024 and ending March 31, 2025.

SECTION 2: That the following budget containing an estimate of revenues and expenditures is hereby adopted for the following funds,

General Road Fund

Insurance Fund

Illinois Municipal Retirement Fund

Permanent Road Fund

2024-2025
Budgeted

6 GENERAL ROAD FUND

BEGINNING BALANCE April 1, 2024 542,598

REVENUES

6000	Property Tax Total	224,551	
6002	Municipal Share	(108,339)	
6010	Replacement Tax	40,000	
6020	Interest Income	200	
6030	Rental Income	5	
6040	Intergovernmental Agreement	5	
6050	Miscellaneous Income	70,901	
6060	Court Fines & Permits	200	
6080	Grant Income	5	
	TOTAL REVENUES:		227,528

TOTAL FUNDS AVAILABLE: 770,126

EXPENDITURES

	Administration	103,400	
	Maintenance	638,726	
	TOTAL EXPENDITURES:		742,126

6391	Contingencies	28,000	
	TOTAL APPROPRIATIONS:		770,126

ENDING BALANCE March 31, 2025 (0)

2024-2025
Budgeted

ADMINISTRATION

CAPITAL OUTLAY

6831	Equipment	5,000	-----
			5,000

COMMODITIES

6651	Office Supplies	2,000	-----
			2,000

CONTRACTUAL SERVICES

6512	Maintenance Equipment	4,000	
6531	Accounting Service	8,000	
6533	Legal Service	15,000	
6551	Postage	600	
6552	Telephone	5,100	
6553	Publishing	1,500	
6554	Printing	300	
6561	Dues & Subscriptions	400	
6562	Travel & Meeting Expense	1,000	
6563	Education & Training	1,000	

			36,900

OTHER EXPENDITURES

6914	Municipal Replacement Tax	26,500	
6929	Miscellaneous Expense	8,000	

			34,500

PERSONNEL

6421	Salaries	25,000	-----
			25,000

TOTAL ADMINISTRATION:			<u>103,400</u>
------------------------------	--	--	-----------------------

2024-2025
Budgeted

MAINTENANCE

CAPITAL OUTLAY

6820	Capital Asset Outlay	220,000	
6833	Other Improvements	67,126	

287,126

COMMODITIES

6111	Maintenance Supplies-Building	15,000	
6112	Maintenance Supplies-Equipment	15,000	
6113	Maintenance Supplies-Vehicle	20,000	
6114	Maintenance Supplies-Road	1,000	
6116	Maintenance Supplies-Snow Removal	1,000	
6118	Maintenance Supplies-Bridge	5,000	
6122	Operating Supplies	4,000	
6123	Small Tools	6,000	

67,000

CONTRACTUAL SERVICES

6311	Maintenance Purchases, Service-Building	60,000	
6312	Maintenance Purchases, Service-Equipment	35,000	
6313	Maintenance Purchases, Service-Vehicle	55,000	
6314	Maintenance Purchases, Service-Road	89,100	
6316	Maintenance Purchases, Service-Snow Removal	1,000	
6318	Maintenance Purchases, Service-Bridge	25,000	
6332	Engineering Service	2,000	
6371	Utilities	9,000	
6373	Garbage Disposal	3,000	
6394	Rentals	500	

279,600

OTHER EXPENDITURES

6919	Miscellaneous Expense	5,000	
------	-----------------------	-------	--

5,000

PERSONNEL

6221	Salaries	0	
------	----------	---	--

0

TOTAL MAINTENANCE:

638,726

**2024-2025
Budgeted**

22 INSURANCE FUND

BEGINNING BALANCE	April 1, 2024		16,531
<u>REVENUES</u>			
7000	Property Tax	11,690	
7020	Interest Income	20	
7050	Miscellaneous Income	3,000	
	TOTAL REVENUES:		14,710
	TOTAL FUNDS AVAILABLE:		<u>31,241</u>
<u>EXPENDITURES</u>			
<u>PERSONNEL</u>			
7453	Unemployment Insurance	2,330	
<u>CONTRACTUAL SERVICES</u>			
7593	Risk Management Contribution	28,911	
	TOTAL EXPEND/APPROPRIATION:		31,241
ENDING BALANCE	March 31, 2025		<u>0</u>

**2024-2025
Budgeted**

23 ILLINOIS MUNICIPAL RETIREMENT FUND

BEGINNING BALANCE	April 1, 2024		32,599
<u>REVENUES</u>			
8000	Property Tax	13,651	
8020	Interest Income	15	
8050	Miscellaneous Income	5	
	TOTAL REVENUES:		13,671
	TOTAL FUNDS AVAILABLE:		<u>46,270</u>
<u>EXPENDITURES</u>			
<u>PERSONNEL</u>			
8463	Retirement Contribution	46,270	
	TOTAL EXPEND/APPROPRIATION:		46,270
ENDING BALANCE	March 31, 2025		<u>0</u>

25 PERMANENT ROAD FUND

BEGINNING BALANCE	April 1, 2024		255,591
<u>REVENUES</u>			
9000	Property Tax	651,491	
9020	Interest Income	450	
9040	Intergovernmental Agreement	100	
9050	Miscellaneous Income	10	
9060	Permits & Bonds	2,000	
9080	Grant Income	5	
	TOTAL REVENUES:		654,056
	TOTAL FUNDS AVAILABLE:		<u>909,647</u>
<u>EXPENDITURES</u>			
<u>COMMODITIES</u>			
9614	Maintenance Supplies-Road	30,000	
9652	Operating Purchases, Supplies	12,000	
9655	Auto Fuel & Oil	35,000	
9656	Salt, Calcium, Ice Control	60,000	
			137,000
<u>CONTRACTUAL SERVICES</u>			
9514	Maintenance Service-Road	367,347	
9518	Road Striping Purchases	34,000	
9519	Street Lights	5,000	
9520	Road Signs & Materials	4,500	
9532	Engineering Service	1,000	
9594	Rentals	5,000	
			416,847
<u>OTHER EXPENDITURES</u>			
9929	Miscellaneous Expense	4,000	
9952	Intergovernmental Agreement	1,000	
			5,000
<u>PERSONNEL</u>			
9421	Salaries	238,000	
9451	Health / Life Insurance	50,000	
9461	Social Security Contribution	17,000	
9462	Medicare Contribution	6,000	
9472	Uniforms	3,000	
9475	Payroll Expenses	1,800	
			315,800
	TOTAL EXPENDITURES:		874,647
9917	Contingencies	35,000	
	TOTAL APPROPRIATIONS:		<u>909,647</u>
ENDING BALANCE	March 31, 2025		<u>0</u>

SECTION 3: That the amount appropriated for road purposes for the fiscal year beginning April 1, 2024 and ending March 31, 2025 by fund shall be as follows:

6	General Road Fund	770,126
22	Insurance Fund	31,241
23	Illinois Municipal Retirement Fund	46,270
25	Permanent Road Fund	909,647
TOTAL APPROPRIATIONS:		1,757,284

SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 5: That each appropriated fund total shall be divided among the several objects and purposes specified, and in particular amounts stated for each fund respectively in Section 2 constituting the total appropriations in the amounts of One Million Seven Hundred Fifty Seven Thousand and Two Hundred Eighty Four Dollars (\$1,757,284) for the fiscal year beginning April 1, 2024 and ending March 31, 2025.

SECTION 6: That section 3 shall be and is a summary of the annual Appropriation Ordinance of this Road District, passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date.

SECTION 7: That a certified copy of the Budget & Appropriation Ordinance must be filed with the County Clerk within 30 days after adoption.

ADOPTED this 20th day of May, 2024 pursuant to a roll call vote by the

Board of Trustees of Grafton Township,

McHenry County, Illinois.

BOARD OF TRUSTEES

AYE

NAY

ABSENT

Eric Ruth

Dan Ziller Jr.

Tamara Lueth

Sean Cratty

Matthew Cooper

Town Clerk

Chairman

CERTIFICATION OF BUDGET & APPROPRIATION ORDINANCE

ROAD DISTRICT

The undersigned, duly elected, qualified and acting Clerk, of Grafton Township, McHenry County, Illinois, does hereby certify that attached hereto is a true and correct copy of the Budget & Appropriation Ordinance of said Road District for the fiscal year beginning April 1, 2024 and ending March 31, 2025, as adopted this 20th day of May, 2024.

This certification is made and filed pursuant to the requirements of (35 ILCS 200/18-50) and on behalf of Grafton Township Road District, McHenry County, Illinois. This certification must be filed within 30 days after the adoption of the Budget & Appropriation Ordinance.

Dated this _____ day of _____, 2024

Town Clerk

Filed this _____ day of _____, 2024

County Clerk

CERTIFIED ESTIMATE OF REVENUES BY SOURCE

ROAD DISTRICT

The undersigned, Supervisor, Chief Fiscal Officer, of Grafton Township, McHenry County, Illinois, does hereby certify that the estimate of revenues, by source or anticipated to be received by said taxing district, is either set forth in said ordinance as "Revenues" or attached hereto by separate document, is a true statement of said estimate.

This certification is made and filed pursuant to the requirements of (35 ILCS 200/18-50) and on behalf of Grafton Township Road District, McHenry County, Illinois.

This certification must be filed within 30 days after the adoption of the Budget & Appropriation Ordinance.

Dated this ____ day of _____, 2024

Chief Fiscal Officer

Filed this ____ day of _____, 2024

County Clerk